



Position / Title
Reporting to
Last updated

Carpenter
Site Superintendent
September 2026

Focus

The Carpenter is responsible for performing a variety of skilled carpentry and general construction duties on residential and/or commercial construction projects. This position requires a strong understanding of construction practices, attention to detail, quality workmanship, and a commitment to working safely and efficiently.

The successful candidate is a reliable, hands-on individual who takes pride in their work, works well independently and as part of a team, and is committed to maintaining high standards of workmanship throughout each stage of construction.

Responsibilities

- Perform a variety of carpentry duties throughout all stages of construction.
- Read and interpret construction drawings, plans, specifications, and measurements.
- Complete framing, sheathing, blocking, backing, and other structural carpentry work as required.
- Install doors, windows, trim, cabinetry, and other finish carpentry components as required.
- Measure, cut, shape, assemble, and install building materials accurately and efficiently.
- Use a variety of hand tools, power tools, and construction equipment safely and effectively.
- Assist with layout and preparation of construction areas.
- Work closely with the Site Superintendent, project team, subcontractors, and other trades to ensure work is completed according to schedule and specifications.
- Identify and communicate potential issues, deficiencies, or required changes to the Site Superintendent.
- Maintain a clean, organized, and safe work area throughout the project.
- Safely handle, move, and store construction materials and equipment.
- Assist with material loading, unloading, and organization as required.
- Complete work in accordance with applicable building codes, company standards, project specifications, and safety requirements.
- Perform quality-control checks on completed work and correct deficiencies as required.



- Protect completed work and materials from damage throughout construction.
- Assist other members of the construction team when required.
- Maintain a positive and professional working relationship with customers, subcontractors, suppliers, and other employees.
- Follow all company health and safety policies and procedures.
- Participate in safety meetings, toolbox talks, and required training.
- Uphold company values and contribute to a positive team environment.

QUALIFICATIONS

- Proficient in the safe use of hand tools, power tools, and measuring equipment.
- Strong measuring and layout skills.
- Good attention to detail and accuracy.
- Strong problem-solving skills.
- Ability to prioritize tasks and work efficiently in a construction environment.
- Good communication and interpersonal skills.
- Strong work ethic and reliability.
- Ability to adapt to changing priorities and jobsite conditions.
- Willingness to learn new skills, techniques, and construction practices.

PERSONAL ATTRIBUTES

- Self-motivated and dependable.
- Takes pride in quality workmanship.
- Professional and respectful in dealings with coworkers, trades, customers, and suppliers.
- Positive, team-oriented attitude.
- Organized and able to manage time effectively.
- Safety-conscious.
- Detail-oriented with a commitment to doing the job right.
- Takes initiative and is willing to help wherever needed.
- Able to work in a fast-paced, hands-on environment.